

Friends of the Band Shell Park
Board of Directors
Conflict of Interest Policy & Certification & Disclosure Form

P O L I C Y

The Friends of the Band Shell Park Board of Directors affirms that Directors have an obligation to exercise their authority and to carry out the duties of their positions for the sole benefit of the Friends of the Band Shell Park. They should avoid placing themselves in positions in which their personal interests are, or may be, in conflict with the interests of the Friends of the Band Shell Park. Where an actual or potential conflict of interest exists, it shall be the responsibility of the person involved, or any other person with knowledge, to notify the Board President of the circumstances resulting in the actual or potential conflict, so that the Board can provide such guidance and take such action as it shall deem appropriate. **Areas of actual or potential conflict of interest are:**

Financial interests:

- Ownership by the individual directly or indirectly of a material financial interest in any business or firm from which the Friends of the Band Shell Park obtains goods or services, or which is a competitor of the Friends of the Band Shell Park.
- Competition by the individual, directly or indirectly, with the Friends of the Band Shell Park in the acquisition, purchase, or sale of property or any property right or interest.
- Representation of the Friends of the Band Shell Park by the individual in any transaction or activity in which the individual, directly or indirectly, has a material financial interest.
- Competition by the individual, directly or indirectly, with the Friends of the Band Shell Park for funding or grants.
- Any other circumstances in which the individual may profit, directly or indirectly, from any action or decision by the Friends of the Band Shell Park in which he or she participates, or of which he or she has knowledge.

Inside information:

- Representation as a director, officer, agent or fiduciary of another company, organization, institution, agency, or person in any transaction or activity which involves the Friends of the Band Shell Park as an adverse party or with adverse interests.
- Representation as director, officer, agent or fiduciary of another company, organization, institution, agency, or person in any effort to recruit Friends of the Band Shell Park employees away from employment with the Friends of the Band Shell Park.

Gifts and favors:

- Acceptance of gifts or favors from any firm or individual which does or seeks to do business with, or is a competitor of, the Friends of the Band Shell Park under circumstances which imply reasonably that such action is intended to influence the individual in the performance of his or her duties.

Governance conflicts:

- Interlocking directorates: Service as a member of the Friends of the Band Shell Park Board of Directors, while formally representing a Friends of the Band Shell Park affiliated organization, per the Friends of the Band Shell Park Bylaws, which receives funding by vote of the Friends of the Band Shell Park Board of Directors.

No Director who directly or indirectly is involved in an actual or potential conflict of interest shall vote on any action of the Board regarding the matter.

CERTIFICATION & DISCLOSURE FORM

I certify that I am and shall remain qualified to serve on the Friends of the Band Shell Park Board of Directors. I certify that I am and shall remain a member of the Friends of the Band Shell Park.

I understand the Conflict of Interest Policy. I also understand that should an actual or potential conflict arise while doing the work of the Friends of the Band Shell Park Board of Directors, I will contact the Board President, and/or immediately bring it to the attention of the Board, if the conflict arises during the course of a Board meeting or a meeting of one of the committees of the Board.

I am aware of the following actual or potential conflicts of interest that should be disclosed pursuant to the foregoing policy (if none, so indicate):

Signature: _____ **Date:** ____ / ____ / ____